

Risk Assessment for visitors to Reddish Vale Animal Farm LTD

Date: January 2024

Review Date: Annually

Assessed by: **Kate Storey**



Area/Activity	Significant Hazard	Persons Affected	Existing Controls	Likelihood	Outcome	Risk Level	Further Action Required	Date Completed
Car park	At busy times there may be lots of cars which may park carelessly which could result in a child entering or leaving the park getting knocked over & injured	-All customers using the carpark - Staff in the car park	-At busy times there is a car park attendant on duty in a high visibility jacket to meet and park the cars -Cars have to slow down to locate a parking space CCTV operates over parts of the car park -A sign is up in the carpark reminding visitors that children should be supervised at all times. - A sign indicating a speed limit of 5mph is located in the car park - No parking is allowed in front of the entrance doors to enable customers leaving the park to have a clear view of any moving traffic.	2	3	6	Regular review and monitoring	
Car Park	Coaches arriving, leaving & manoeuvring in the car park could hit pedestrians & cause injury to them & damage to cars. Passengers getting off the coaches could be hit by other vehicles as they get on & off	-All persons using the car park. -Staff in the car park.	-A member of staff meets each coach as it arrives and tells the driver where to park. -Coaches drive into the carpark and reverse into the coach bay. - Passengers exit the coach when the coach is parked up safely, and the driver says it is safe to do so. -Groups getting off the coaches are asked to go and stand against the wall of the main building out of the way of any moving vehicles and are escorted onto the farm by a member of staff. -On leaving, passengers are escorted by a member of staff back to the coach bay and safely back on to the coach	1	3	3	Regular review and monitoring	
Farm Park	Due to the size & layout of the farm park children may become lost or separated from their parents / guardians	-All customers.	-It is recommended that group leaders have some method of being able to identify their group in a crowd i.e. school uniform, high visibility jackets, neckerchiefs, name tags etc. -Children at birthday parties wear wristbands and the general public wear coloured wristbands on which parents can write their mobile phone numbers in case the children get separated from them. - Staff carry phones and can inform all other staff of any missing children, to provide a description of them & to coordinate a search for them. -Lost child procedures in place and staff trained in lost child procedure.	3	1	3	Regular review and monitoring	

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Animal contact areas	The animals may bite or kick the customers causing minor cuts & bruises	-All Customers	<ul style="list-style-type: none"> -The animals in the small animal barn and outdoor pens are chosen for their friendly nature. However, they may bite if fingers are placed in their mouths. -Staff are on hand to teach visitors how to feed animals correctly without getting bitten. -Animals are supervised at all times with a qualified member of staff, if they are out of their pens. -During activities the customers are told how to safely handle the animals and not to stand behind them, offer them food, put fingers near their mouths and to wash their hands after handling them etc. -Signs are up at the entrances to the animal contact areas asking customers not to take food & drink into animal areas as the animals may smell the food, think you are going to feed them and try to take the food, causing a bite or scratch to occur. -Signs reminding customers to wash their hands are located throughout the site as are hand washing stations. 	3	2	6	Regular review and monitoring	
Farm Park	Tripping on uneven surfaces could result in injury	-All Customers	<ul style="list-style-type: none"> -Signs are in place at all entrances reminding customers that suitable footwear should be worn around the farm. -The surfaces down to the adventure play the adventure play park and the nature trail are monitored and any potholes filled when needed -All floor surfaces are well lit and kept clear of debris and trip hazards. 	2	3	6	Regular review and monitoring	
Farm Park	Running children may fall and cause minor cuts and bruises	-All customers	<ul style="list-style-type: none"> - Children must always be adequately supervised by a responsible adult -Staff are on hand to instruct children not to run -Adequate signage is in place 	3	2	6	Regular review and monitoring	
Farm Park	Customers contracting Zoonotic diseases such as E.Coli 0157, and Cryptosporidium, by coming into contact with animal saliva or faeces.	-All Customers	<ul style="list-style-type: none"> - Full detailed zoonotic diseases risk assessment done separately. -All areas of the farm are kept as clean as possible. -Health and safety sheet handed out on arrival at reception. -Hand washing facilities are clearly signed. -Soap and blue roll are replenished throughout the day. - Staff conclude animal activity sessions by reminding everyone to wash their hands. -Full setting up and disinfecting procedure in place. 	2	3	6	Regular review and monitoring	

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Farm Park	Dust, dirt and debris on the park could lead to a risk of contamination from airborne bacteria	-All customers	-A cleaning schedule is in place and checks are made. - Paths are swept daily and hosed down as necessary. -No rubbish is allowed to accumulate on the park removing the risk of bacterial contamination, smells & pest problems. - Animals in public areas are kept to a minimum and any mess cleared up as soon as possible.	1	3	2	Regular review and monitoring	
Farm Park	Customers attempting to enter animal pens in the large animal barn or small animal enclosures, by either opening or climbing over gates.	-All customers	- All animal areas are supervised by staff who would correct anyone climbing on/over gates or attempting to open gates. -Adequate signage and health and safety leaflets instructs customers not to open any gates or try to access any area of the farm that is not open. -Adequate signage in the small animal barn informing customers not to pick up the small animals or enter the enclosure and informing them handling is only available under supervision with a member of staff.	2	2	4	Regular review and monitoring	
Farm Park	Moving of animals. Animals being moved could become frightened or escape from the handler's control, causing injury to bystanders.	-Customers in the vicinity	-Movement of animals is done before the farm opens. -In situations where an animal must be moved whilst the farm is opened, for example to be moved off show, senior staff members work as a team to clear the way of public and move the animal quickly and safely. - Animals used for activities such as pony grooming are supervised by staff when being moved to the pony grooming area.	1	3	3	Regular review and monitoring	
Farm Park	Escaped animals causing injury to customers	-All customers	-All pens in the large animal barn have a galvanised gate with a spring bolt fastening. -All pen gates are checked before the farm opens to the public. -Animal areas are supervised by staff at all times. - Fields are fenced with stock fencing and have a galvanised gate with spring bolt fastening, fencing is checked daily. Regular tractor rides circle the animal fields and therefore staff would spot any escaped animals and be able to alert other staff. -Staff are trained on escaped animal procedures.	2	3	6	Regular review and monitoring	

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Farm Park Vehicles on site	Vehicles on site colliding with pedestrians	- All customers	-With the exception of the barrel train which stays on a designated track, Vehicles are not driven in public areas when the farm is open. - Only senior staff can drive vehicles on the farm. - All vehicles operate to a 10MPH speed limit and staff are trained to be vigilant for people or animals that may have strayed into their path.	1	3	3	Regular review and monitoring	
Farm Park	Displays/Props/Decorations Customers becoming injured by displays, props or decorations falling on them.	-All customers	-All displays are assembled by the maintenance team. -Props and displays are used in accordance with manufactures instructions. -All displays and props are checked by a competent member of staff daily, before the farm opens to the public. Any problems are reported to maintenance and dealt with promptly.	2	3	6	Regular review and monitoring	
Farm Park	Fire	-All customers	- A detailed fire risk assessment is available. -Adequate controls are in place. - The farm is strictly no smoking. Relevant signage is in place.	2	3	6	Regular Review and monitoring	
Farm Park	Hot water. Hot water at hand washing stations could be too hot for children causing minor burns and scalds.	-All customers	-Hand wash stations are checked frequently throughout the day. -All water is thermostatically controlled and is generally kept to about 40-45°C. -Adequate signage reminds parents that children must be supervised at all times.	1	3	3	Regular review and monitoring	
Farm Park	Emergencies. The park may need to be evacuated which may cause customers to panic & become separated.	-All customers	-An evacuation plan is in place and all staff regularly review their role in it and are able to direct customers to the nearest exit.	3	2	6	Regular review and monitoring	

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Farm Park	Staff: Staff working with children could be accused of inappropriate behaviour.	-Staff	-All children on site must be supervised at all times by their parent / guardian or group leaders and signage around the site reminds adults of this. -Lost Child procedure in place and all staff trained in what to do in the event a child has become separated from their parent/guardian. -Lost children are kept with a member of staff in a public place while their responsible adult is located. -All first aid is carried out with the child's responsible adult / guardian, or another member of staff present.	1	1	1	Regular review and monitoring	
Farm Park	Displays/Demonstrations by a third party	-All customers	-Displays and demonstrations are controlled by their own method statements and risk assessments and are monitored against these. Third party risk assessments and insurance are filed in the office.	2	2	4	Regular review and monitoring	

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Likelihood	Injury Outcome		Severity	Risk Ranking= LxS
1	Highly Unlikely	1	Trivial	No Action Required (1)
2	Unlikely	2	Minor Injury	Low Priority (2 to 6)
3	Possible	3	Over 3 day injury	Medium Priority (7 to 9)
4	Probable	4	Major injury	High Priority (10 to 14)
5	Certain	5	Incapacity or death	Urgent action (>=15)

This risk assessment has been prepared by the staff of RVF Animal Farm Ltd as a general guide for visiting groups; we strongly recommend that any groups visiting RVF Animal Farm Ltd conduct their own risk assessment to take into account the specific needs of their group.

More detailed risk assessments for particular areas & activities are available on request.